



Highfield Primary School

WELCOME TO OUR RECEPTION YEAR AT HIGHFIELD PRIMARY SCHOOL





Highfield Primary School

STAFF AT HIGHFIELD PRIMARY



Headteacher from September- Mrs Morton

Deputy Headteacher - Mrs Calder



Assistant Headteacher for Early Years - Ms Halil





Highfield Primary School



Mrs. Togher - SENDCo

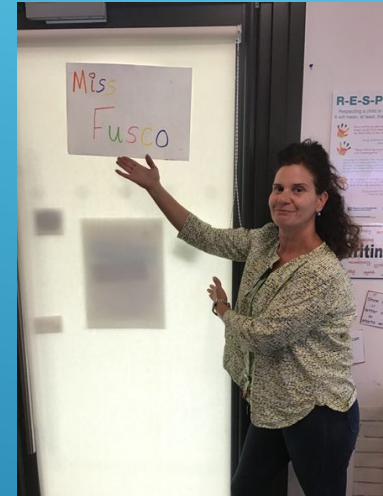


Highfield Primary School

THE RECEPTION TEAM

Class 1 - RF

Ms Fusco - Class Teacher



Mrs Ruparell - Nursery Nurse



Highfield Primary School

THE RECEPTION TEAM

Class 2- RB

Miss Barton- Class Teacher



Ms Taylor- Nursery Nurse



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THE RECEPTION TEAM

Class 3- RJ

Miss Johnson- Class Teacher



Ms Barnett- Nursery Nurse



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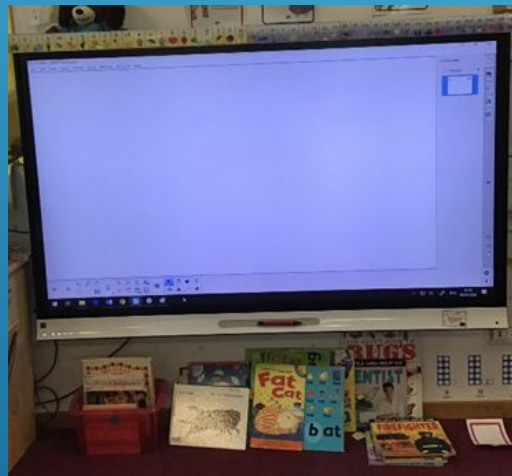
We are a 3 form entry school with a purpose-built Nursery, which is part of our Early Years Foundation Stage department. Currently have 2 separate classes AM/PM but with 20 spaces for 30hrs . We also have our own ARP (Additional Resource Provision)- Berry Class.





Highfield Primary School

Reception Classrooms





Highfield Primary School



Please DO NOT allow your children to use the outdoors before or after school

Our amazing outdoors



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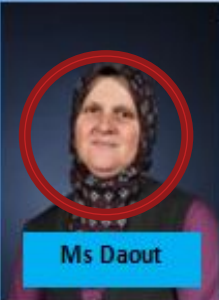
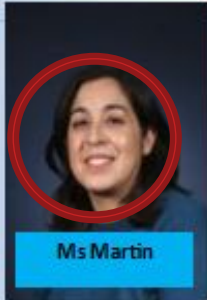





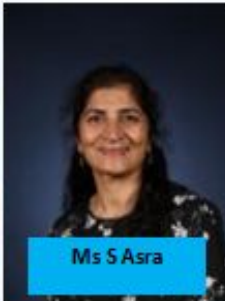
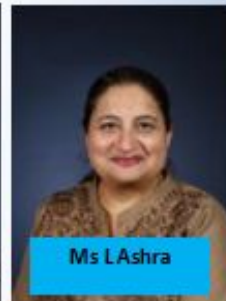



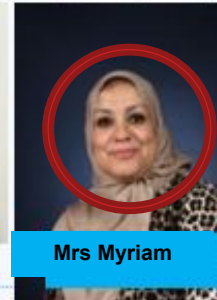
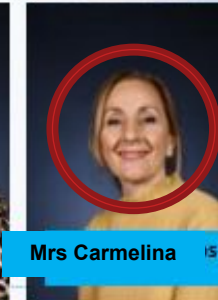
Our Canteen



Highfield Primary School

We have an allocated playleader for each class during lunchtimes



 Ms Daout	 Ms Martin	 Ms Damree	 Ms Forster	 Miss Halil
 Ms Patrick	 Ms Osman	 Ms S Asra	 Ms L Ashra	 Ms R Ashra
 Ms Orana	 Ms Burton	 Mrs Myriam	 Mrs Carmelina	



WHAT TO EXPECT IN SEPTEMBER



Reception Induction timetable 2026-2027



We know that many of you will need to take time off work or make alternative childcare arrangements, whilst your child settles into school.

We hope this timetable gives you an idea of what we hope our September transition will look like for Reception children.

A separate letter will be out to explain your child's plan.

	Monday	Tuesday	Wednesday	Thursday	Friday
Summer Term 06.07.25	06.07.26- Home visiting New to Highfield children 9-11.30 then 12.30-2.45pm	07.07.26- Home visiting New to Highfield children 9-11.30 then 12.30-2.45pm	08.07.26- Home visiting New to Highfield Children 9-11.30 then 12.30-2.45pm	09.07.26- Home visiting New to Highfield Children 9-11.30 then 12.30-2.45pm	10.07.26- Home visiting New to Highfield Children 9-11.30 then 12.30-2.45pm
Autumn Term Week 1 31.08.26	School closed Summer Holidays	School closed Summer Holidays	School Inset Day 1 02.09.26	School Inset Day 2 03.09.26	04.09.26- Home visiting New to Highfield Children
Week 2 07.09.26	07.09.26- Stay and Play Taster session for 45 mins	08.09.26- Half day sessions <i>The children have either a morning or afternoon session</i>	09.09.26- Half day sessions	10.09.26- Whole class- Half Day sessions with lunch	11.09.26- Whole class- Half Day sessions with lunch
Week 3 14.09.26	14.09.26- Half day sessions with lunch	Children are in school for the whole day if ready			



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WHAT TO EXPECT IN SEPTEMBER

If a child finds it difficult to settle they will continue to attend on a part-time basis, until staff feel they are ready to attend for a longer day. This will be reviewed on a weekly basis.



We want the best start possible for each child! Please work with us!

Starting Reception

Your child's journey to school starts at home

We understand that all children develop at their own pace, and that we're all learning from birth. When it's time to start school, some children will need more help than others.

There are key skills* that schools expect children to be learning before their first day. Practising these will make your child's journey to Reception positive as possible.

There's lots you can do at home to build your child's confidence and independence, helping them feel emotionally and practically prepared to start school.

*We are calling this document the 'Starting Reception' definition. Some people/organisations refer to this as 'school readiness'.

How can I help my child get ready?

- Your child will have lots of new activities and routines to get used to when they start school. There are some things they'll need to do more independently than they might have before.
- Research shows that a child's relationship with their parents is the most important factor in their development, and there's a lot you can do at home.
- When your child is at home with you or another caregiver, you can practise as a family with fun activities (we've included links at the end of this resource).
- Some of these skills take time to master, so it's good to introduce them gradually as part of your daily routine.



Find out more

For more information on how to help your child get ready for reception, and for information on supporting children with additional needs, scan the QR code or visit <https://startingreception.co.uk>.



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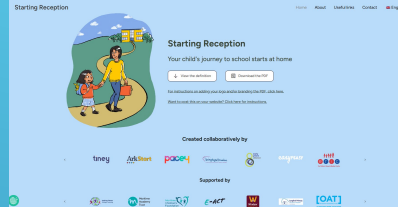


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The definition: skills to practise before starting Reception



New skills take time to learn.

Practising at home will help your child move into school more easily and with confidence.

Growing independence

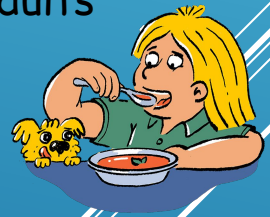
✓ **Taking care of themselves**

- Putting on/taking off their coat and shoes
- Using the toilet and washing their hands
- Getting dressed with little help, e.g. after using the toilet or doing PE
- Using cutlery (e.g. fork and spoon, chopsticks) and drinking from an open cup
- Spending time away from you, learning they can be looked after by caring adults



✓ **Play, creativity and curiosity**

- Taking part in imaginative play (e.g. role play)
- Drawing, painting, colouring and sticking
- Sharing story books with caregivers, looking at pictures and talking about the characters
- Exploring the world around them (e.g. looking closely at the natural world or playing safely with objects at home)





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At school your child will be meeting lots of new people and make new friendships.

Some things to help them get ready include:

Building relationships and communicating



✓ **Being with others**

- Practising sharing and taking turns with toys
- Talking to them about how they are feeling and why
- Looking at story books together & speaking about what characters are feeling
- Beginning to recognise what others are feeling, e.g. understanding if a friend/family member is sad
- Encouraging them to set boundaries for themselves and others (e.g. knowing how to say 'no')

✓ **Communication and language**

- Singing along with songs and nursery rhymes
- Talking happily to others about activities, experiences and the world around them
- Showing they need help by speaking clearly (in basic English or sign language)
- Recognising the pattern of their name (so they can find it on their box/tray or jacket)

✓ **Listening and engaging**

- Paying attention for short periods of time
- Listening to and following simple instructions
- Carrying on with a task even when it's difficult and bouncing back if things go wrong



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✓ Physical development

Getting moving for at least *three* hours a day

- Walking up and down steps (one foot at a time, using the wall for support)
- Climbing, running, jumping and playing
- Catching a large ball (most of the time)
- Doing simple puzzles and craft activities, strengthening their grip with cutting and sticking, writing name/mark making

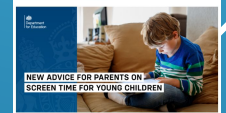
✓ Healthy routines

- Going to bed around the same time each night, waking up in time to get ready for school
- Limiting screen time to the recommended daily amounts (see advice) NCT and new Government advice March 2026
- Eating a healthy diet and trying new foods
- Brushing their teeth with fluoride toothpaste twice a day (you'll need to supervise this until they are at least 7)

✓ TED- Molly Wright

New advice for parents on screen time for young children

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Free Potty Training Guide for schools and parents



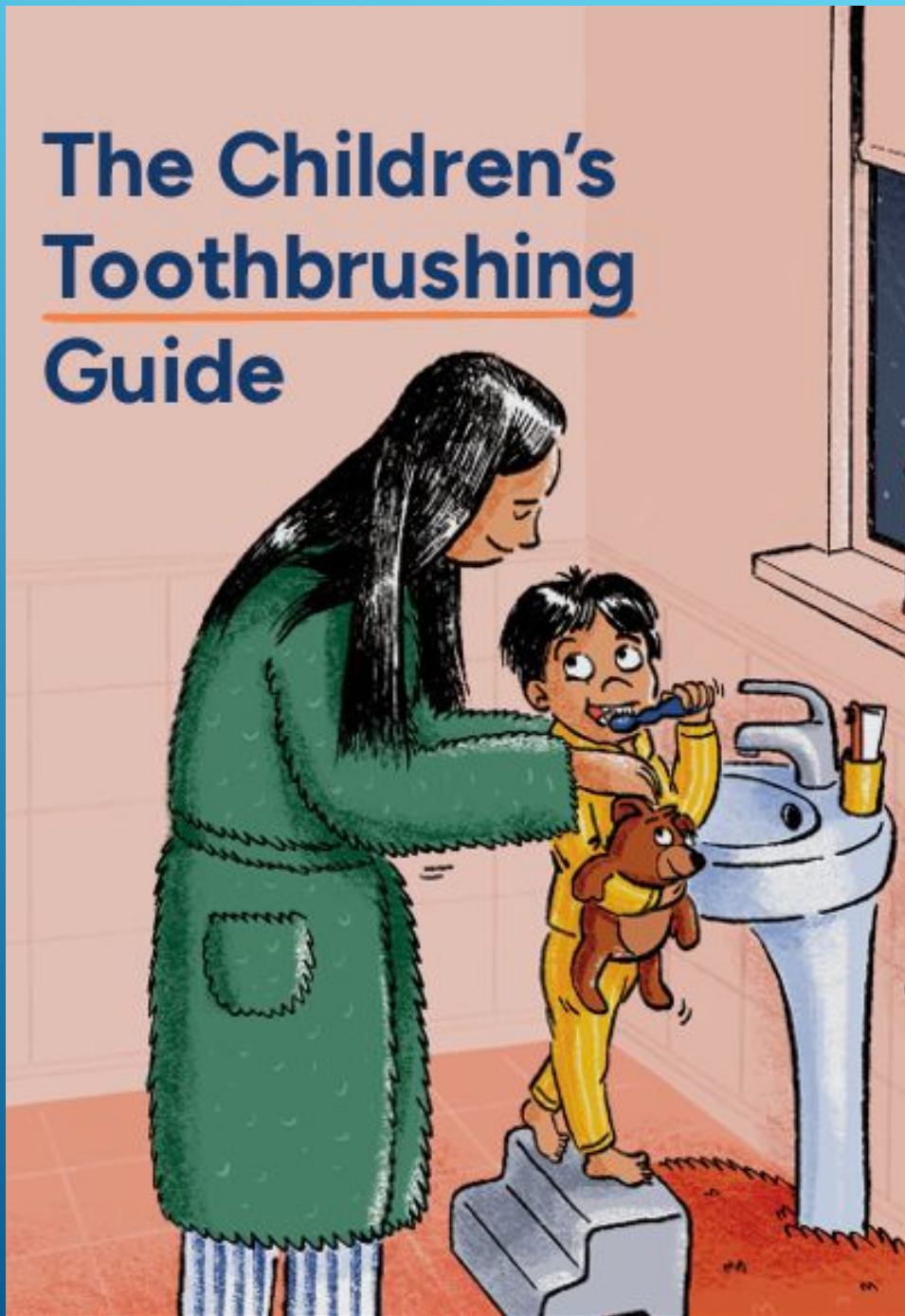
Toilet Training

The Potty Training Guide



- ❖ Last September **1 in 4 children** start Reception not toilet trained, resulting in up to **1.4 hours** of teaching and learning time lost each day, as teachers and support staff are diverted to support toileting.
- ❖ This affects not only staff capacity, but children's confidence, independence and ability to settle into school life.
- ❖ Potty training is an important milestone in your child's development. We understand that all children develop at their own pace, but research shows it's best for your child's bowel and bladder health to stop using nappies, including reusable nappies, pull-ups and training pants, **between 18 and 30 months**.
- ❖ It's important that children are out of all nappies well in advance of starting Reception year in school. The only exception should be children with a diagnosed medical need, such as a bladder or bowel condition.

The Children's Toothbrushing Guide



Teeth hygiene





What you will need for school

- Wellington boots and a raincoat can be worn to school (if they come into school with wellies, they will need to have shoes to change into).
- Clearly label school uniform and shoes please. **Blue** sweater and **white** polo shirt with **black/grey (dark)** tracksuit bottoms/trousers/skirt.



- Change of clothes **clearly labelled** in a drawstring bag/plastic carrier bag (spare clothes in school- white t-shirt/tracksuit bottoms/socks/underwear/spare shoes/footwear).



NO RUCKSACKS

NO PE Kits needed

NO SHOES WITH LACES PLEASE



Friends of Highfield have got pre-owned/loved uniform and we would ask for a contribution towards the item/s that would go towards the school.



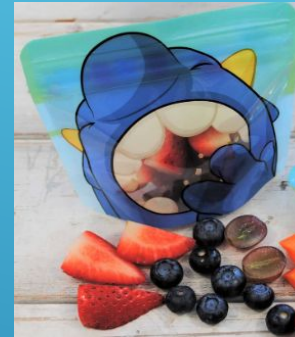
Imagine this!





Also...

- Your child will then place all items (coat/bookbag/change of clothes) into their box and place their bottle by the classroom sink.



- A healthy snack- a piece of fruit or vegetable. **No crackers, biscuits, chocolate, sweets.**

We do provide a healthy snack and milk daily.





INFORMATION SHARING

- A named schoolbook bag (**PLEASE**- No rucksacks)- a phonics reading book and a book from the reading corner will come home on a **Friday** for you to share with your child. Comments must be recorded in the home/school reading record book. All books must be returned on a **Monday**.

- <https://www.smithsschoolwear.co.uk/c/36/Highfield-Primary-School>



- **£10** contribution or **£5.00** per half term (**£30** for the year). This is used for curriculum, sensory or cooking resources and is crucial for the children's learning experiences.
- All about me book



Highfield Primary School

Lunches- Pantry is our lunch provider. If you choose for your child to have a home packed lunch, please ensure you provide your child with a healthy lunch (no chocolates/sweets/fizzy drinks). We are a nut free school, therefore, please do not put anything that contains nuts in your child's lunch box/bag. We have many children with serious nut allergies.



WHAT GOES IN MY LUNCHBOX

Packing Fun Lunch!

FRUIT (2 PIECES)	
SANDWICH, WRAP OR ALTERNATIVE	
DAIRY	
VEGETABLES (2 PIECES)	
FIBRE/GRAINS (Wholegrains)	
WATER	





USEFUL INFORMATION

- You can contact staff through using the office email address. We are unable to have an in-depth conversation with parents/carers at the beginning or end of the day without prior arrangement.

office@highfield-pri.enfield.sch.uk (Office staff)

- Breakfast club/Teatime club

BREAKFASTCLUB@HIGHFIELD-PRI.ENFIELD.SCH.UK

- Please ensure that you check your letter with all information including am/pm session, home visit, stay and play taster session and shorter session that will arrive as soon as we finalise the home visits.
- Complete all admission forms as soon as possible including the Free School Meals form.



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Remember...

- ✓ Please ensure that only two adults attend the stay and play taster sessions. There will be two sessions and you can share this between yourself and your partner/carers or adults dropping off or collecting your children, if you wish. It is important that your child attends both sessions.
- ✓ If there will be different adults dropping off or collecting your child from school. Please send a photograph of them alongside their name and relationship to your child through using the office email address (Do not forget to state which class they are in- either RJ, RB or RF).
- ✓ Please ensure you are on time to drop off your child and to collect them at all times.
- ✓ **Attendance** and **punctuality** impact - missing 5-10 mins per morning means they are missing huge amount of phonics having a negative impact on your child's progress with phonics and learning in general.

Impact of lateness

Minutes late each day

Lost per week Lost per school year (190 days)

5 minutes
10 minutes

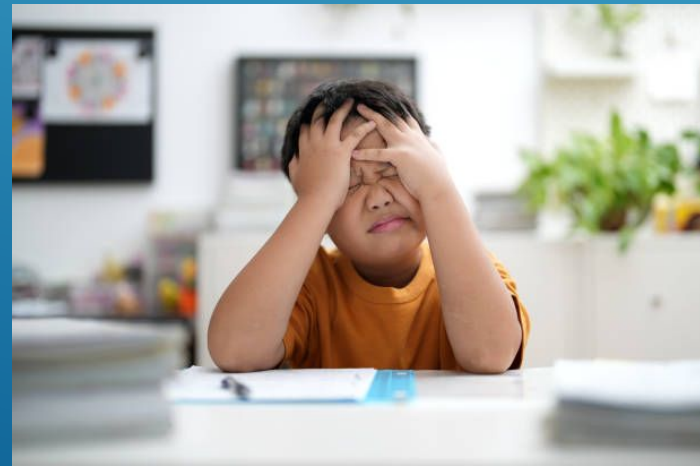
25 minutes
50 minutes

950 minutes (15 hours 50s)
1,900 minutes (31 hours 40 mins)

	8.40 - 8.50	8.50 - 9:20	9:20 - 9:40	9:40 - 09:55	09:55 - 10.40	10:40 - 10:50	10.50 - 11.10	11:10 - 12:30	12:30 -1:00	1:00 - 1:20	1:00- 2.40	2:40 - 3:10	3:10
Mon	Door	Register/ Phonics	Guided reading	Maths Input	Child Initiated Play	Tidy up	UW/EAD/ PSED input	Wash hands and Lunch	Register Phonics Boost Literacy Input	Whole Class Handwriting	Child Initiated Play	Tidy up. Snack, story, poems, rhymes, songs.	Home Time

Being 5-10 minutes late each day, five days a week, results in approximately 16-32 hours of lost learning time over the school year.

Much of this time includes daily phonics teaching, which can have a significant impact on your child's phonics development and overall academic progress leaving huge gaps in their learning.





THE EARLY YEARS CURRICULUM: THE 3 PRIME AREAS OF THE CURRICULUM

The Foundation Stage is split into 3 prime areas of learning and 4 Specific areas:

Communication and Language

- Listening, Attention & Understanding
- Speaking



Physical Development

- Gross Motor Skills
- Fine Motor Skills



Personal, Social and Emotional Development

- Self-Regulation
- Managing Self
- Building Relationships





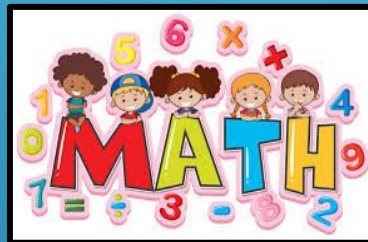
THE 4 SPECIFIC AREAS OF THE CURRICULUM

Literacy



- Comprehension
- Word Reading
- Writing

Mathematics



- Number
- Numerical Patterns

Understanding the World

- Past & Present
- People, Culture & Communities
- The Natural World



Expressive Arts and Design

- Creating with Materials
- Being Imaginative and Expressive





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Google Classroom

- ▶ Staff will upload a selection of tasks/activities they have been doing half termly (per class).
- ▶ Curriculum Map
- ▶ Home Learning
- ▶ Important messages



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Reception baseline assessment

Improving the way we measure progress in primary schools



RBA- Reception Baseline Assessment

Medical Needs/allergies/intolerances

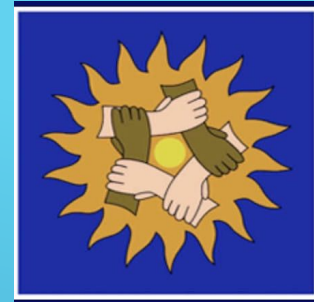
Speech and Language/additional needs

Class WhatsApp group purpose





Highfield Primary School



PTA - Friends of Highfield

Robbie - Wednesday and Friday

Tony - Thursday

We have a fantastic group of parents that run our (PTA) Friends of Highfield. Please do join!

Friends of Highfield email: friendsofhighfieldN21@gmail.com

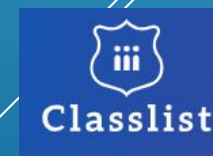
<https://www.instagram.com/friendsofhighfield/>



<https://www.facebook.com/TheFriendsofHighfieldN21/>



Class list - <https://www.classlist.com/download-the-app>



Please join us on Saturday 4th July - School Fete



Highfield Primary School



'Together we can achieve more'
A partnership approach

Respect - Cooperation - Kindness
Our Core Values

We look forward to working with you!
Highfield Reception Team



Highfield Primary School

