



Highfield Primary School

STAFF AT HIGHFIELD PRIMARY

Headteacher- Mr Wilson



Deputy Headteacher - Mrs Calder



Assistant Headteacher for Early Years -

Ms Halil





Highfield Primary School



Mrs. Togher - SENDCo



Highfield Primary School

THE RECEPTION TEAM

Class RJ

Miss Johnson- Class Teacher



Miss Taylor- Nursery Nurse





Highfield Primary School

THE RECEPTION TEAM

Class RB

Miss Barton- Class Teacher



Mrs Ruparell- Nursery Nurse



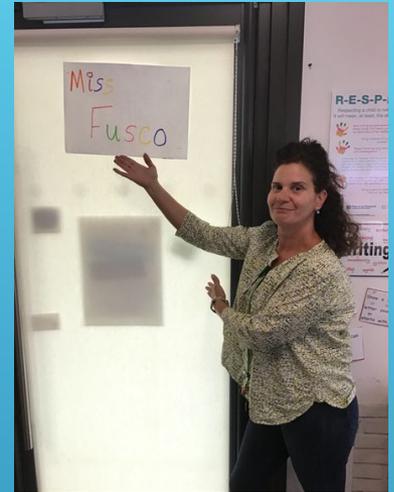


Highfield Primary School

THE RECEPTION TEAM

Class RF

Ms Fusco- Class Teacher



Ms Barnett- Nursery Nurse





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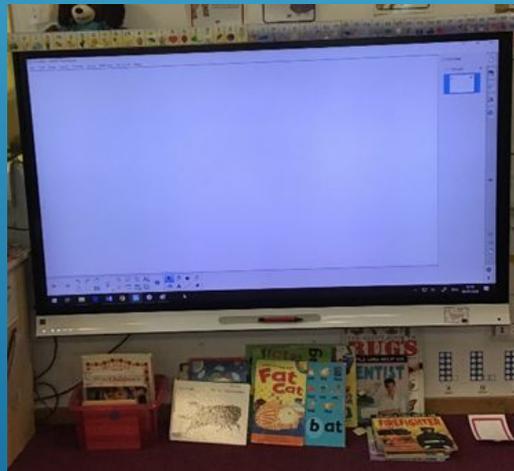
We are a 3 form entry school with a purpose built Nursery, which is part of our Early Years Foundation Stage department. Currently have 2 separate classes AM/PM but with 20 spaces for 30hrs . We also have our own ARP (Additional Resource Provision)- Berry Class for mainly KS2 children.





Highfield Primary School

Reception Classrooms





Highfield Primary School



Please DO NOT allow your children to use the outdoors before or after school

Our amazing outdoors



Highfield Primary School



Our Canteen



Highfield Primary School

We have an allocated
playleader for each class
during lunchtimes





Highfield Primary School



Ms Daout



Ms Martin



Ms Damree



Ms Forster



Miss Halil



Ms Patrick



Ms Osman



Ms S Asra



Ms L Ashra



Ms R Ashra



Ms Orana



Ms Burton



Mrs Myriam



Mrs Carmelina





Reception Induction timetable 2025-2026

We know that many of you will need to take time off work or make alternative childcare arrangements, whilst your child settles into school.

We hope this timetable gives you an idea of what we hope our September transition will look like for Reception children.

A separate letter will be out to explain your child's plan.

	Monday	Tuesday	Wednesday	Thursday	Friday
07.07.25			09.07.25- Home visiting New to Highfield Children (siblings)	10.07.25- Home visiting New to Highfield Children (siblings)	11.07.25- Home visiting New to Highfield Children (siblings)
Week 1 01.09.25	School Inset Day 1 1 st September	School Inset Day 2 2 nd September	03.09.25- Home visiting New to Highfield Children	04.09.25- Home visiting New to Highfield Children	05.09.25- Home visiting New to Highfield Children
Week 2 08.09.25	08.09.25- Home visiting New to Highfield Children	09.09.25- Stay and Play Taster session for 45 mins	10.09.25- Stay and Play Taster session for 45 mins	11.09.25- Half day sessions	12.09.25- Half day sessions
				<i>The children have either a morning or afternoon session</i>	
Week 3 15.09.25	15.09.25- Half day sessions	16.09.25- Half day sessions with lunch	17.09.25- Half day sessions with lunch	18.09.25- Half day sessions with lunch	19.09.25- Children are in school for the whole day if ready
	<i>The children have either a morning or afternoon session</i>				
Week 4 22.09.25	Children are in school for the whole day if ready				



Highfield Primary School

WHAT TO EXPECT IN SEPTEMBER

If a child finds it difficult to settle they will continue to attend on a part-time basis, until staff feel they are ready to attend for a longer day. This will be reviewed on a weekly basis.



We want the best start possible for each child! Please work with us!

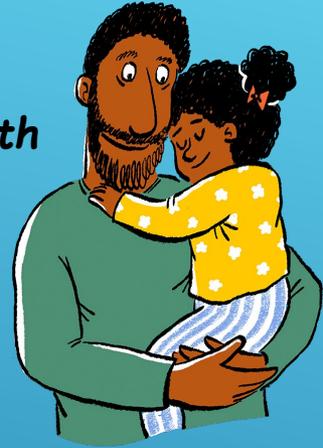


The definition: skills to practise before starting Reception



New skills take time to learn.

Practising at home will help your child move into school more easily and with confidence.



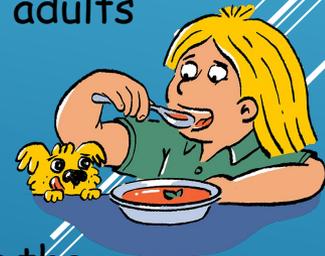
Growing independence

Taking care of themselves

- Putting on/taking off their coat and shoes
- Using the toilet and washing their hands
- Getting dressed with little help, e.g. after using the toilet or doing PE
- Using cutlery (e.g. fork and spoon, chopsticks) and drinking from an open cup
- Spending time away from you, learning they can be looked after by caring adults

Play, creativity and curiosity

- Taking part in imaginative play (e.g. role play)
- Drawing, painting, colouring and sticking
- Sharing story books with caregivers, looking at pictures and talking about the characters
- Exploring the world around them (e.g. looking closely at the natural world or playing safely with objects at home)





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At school your child will be meeting lots of new people and make new friendships.

Some things to help them get ready include:

Building relationships and communicating

Being with others

- Practising sharing and taking turns with toys
- Talking to them about how they are feeling and why
- Looking at story books together & speaking about what characters are feeling
- Beginning to recognise what others are feeling, e.g. understanding if a friend/family member is sad
- Encouraging them to set boundaries for themselves and others (e.g. knowing how to say 'no')



Communication and language

- Singing along with songs and nursery rhymes
- Talking happily to others about activities, experiences and the world around them
- Showing they need help by speaking clearly (in basic English or sign language)
- Recognising the pattern of their name (so they can find it on their box/tray or jacket)

Listening and engaging

- Paying attention for short periods of time
- Listening to and following simple instructions
- Carrying on with a task even when it's difficult and bouncing back if things go wrong



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Physical development

Getting moving for at least **three** hours a day

- Walking up and down steps (one foot at a time, using the wall for support)
- Climbing, running, jumping and playing
- Catching a large ball (most of the time)
- Doing simple puzzles and craft activities, strengthening their grip with cutting and sticking, writing name/mark making

Healthy routines

- Going to bed around the same time each night, waking up in time to get ready for school
- Limiting screen time to the recommended daily amounts (see advice)
- Eating a healthy diet and trying new foods
- Brushing their teeth with fluoride toothpaste twice a day (you'll need to supervise this until they are at least 7)

TED- Molly Wright

Make your All about Me book to share in school.



Highfield Primary School

What you will need for school

- Wellington boots and a rain coat can be worn to school (if they come into school with wellies they will need to have shoes to change into).
- Clearly label school uniform and shoes please. Blue sweater and white polo shirt with black/grey tracksuit bottoms/trousers/skirt.



- A change of clothes clearly labelled in drawstring bag/plastic carrier bag (spare clothes in school- white t-shirt/tracksuit/socks/underwear/bottoms/spare shoes/footwear).



NO RUCKSACKS

NO PE Kits needed

NO SHOES WITH LACES PLEASE



Friends of Highfield have got pre-owned/loved uniform and we would ask for a contribution towards the item/s that would go towards the school.

Thank you



Imagine this!





Also...

- Your child will then place all items (coat/bookbag/change of clothes) into their box and place their bottle by the classroom sink.





INFORMATION SHARING

- A named school book bag (**PLEASE**- No rucksacks)- a phonics reading book and a book from the reading corner will come home on a **Friday** for you to share with your child. Comments must be recorded in the home/school reading record book. All books must be returned on a **Monday**.

<https://www.smithsschoolwear.co.uk/c/36/Highfield-Primary-School>



- Labelled water bottle - sports cap (**not screw topped**). and a labelled snack for snack time in a box or bag

A healthy snack- a piece of fruit or vegetable.
No crackers, biscuits, chocolate, sweets

- £10 contribution or £5.00 per half term (£30 for the year). This is used for sensory or cooking resources.





Highfield Primary School

Lunches- Pantry is our lunch provider. If you choose for your child to have a home packed lunch, please ensure you provide your child with a healthy lunch (no chocolates/sweets/fizzy drinks). We are a nut free school therefore, please do not put anything that contains nuts in your child's lunch box/bag. We have many children with serious nut allergies.



WHAT GOES IN MY LUNCHBOX

Packing Fun / Lunch!

FRUIT (2 PIECES)	
SANDWICH, WRAP OR ALTERNATIVE	
DAIRY	
VEGETABLES (2 PIECES)	
FIBRE/GRAINS (Wholegrains)	
WATER	





USEFUL INFORMATION

- You can contact staff through using the office email address. We are unable to have an in-depth conversation with parents/carers at the beginning or end of the day without prior arrangement.

office@highfield-pri.enfield.sch.uk (Office staff)

- Breakfast club/Tea time club

BREAKFASTCLUB@HIGHFIELD-PRI.ENFIELD.SCH.UK

- Please ensure that you check your letter with all information including am/pm session, home visit, stay and play taster session and shorter session.

This will be sent to you next week including the Tapestry consent form and the 'All About me booklets'.

- Complete all admission forms as soon as possible including Tapestry permission and Free School Meals forms.



Highfield Primary School

Remember...

- Please ensure that only two adults attend the stay and play taster sessions. There will be two sessions and you can share this between yourself and your partner/carers or adults dropping off or collecting your children, if you wish. It is important that your child attends both sessions.
- If there will be different adults dropping off or collecting your child from school. Please send a photograph of them alongside their name and relationship to your child through using the office email address (Do not forget to state which class they are in- either RJ, RB or RF).
- Please ensure you are on time to drop off your child and to collect them at all times.
- Attendance and punctuality and impact- missing 5-10 mins per morning means they are missing huge amount of phonics having a negative impact on your child's progress with phonics and learning in general.



THE EARLY YEARS CURRICULUM: THE 3 PRIME AREAS OF THE CURRICULUM

The Foundation Stage is split into 3 prime areas of learning and 4 Specific areas:

Communication and Language

- Listening, Attention & Understanding
- Speaking



Physical Development

- Gross Motor Skills
- Fine Motor Skills



Personal, Social and Emotional Development

- Self-Regulation
- Managing Self
- Building Relationships





THE 4 SPECIFIC AREAS OF THE CURRICULUM

Literacy



- Comprehension
- Word Reading
- Writing

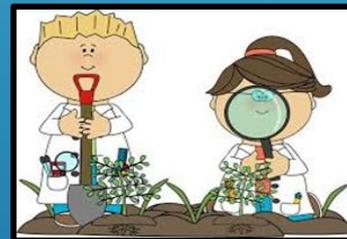
Mathematics



- Number
- Numerical Patterns

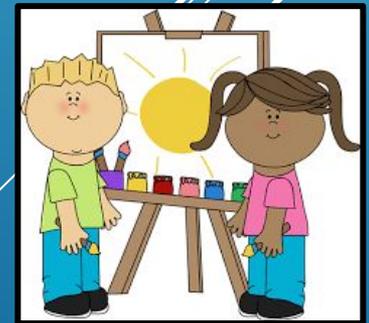
Understanding the World

- Past & Present
- People, Culture & Communities
- The Natural World



Expressive Arts and Design

- Creating with Materials
- Being Imaginative and Expressive

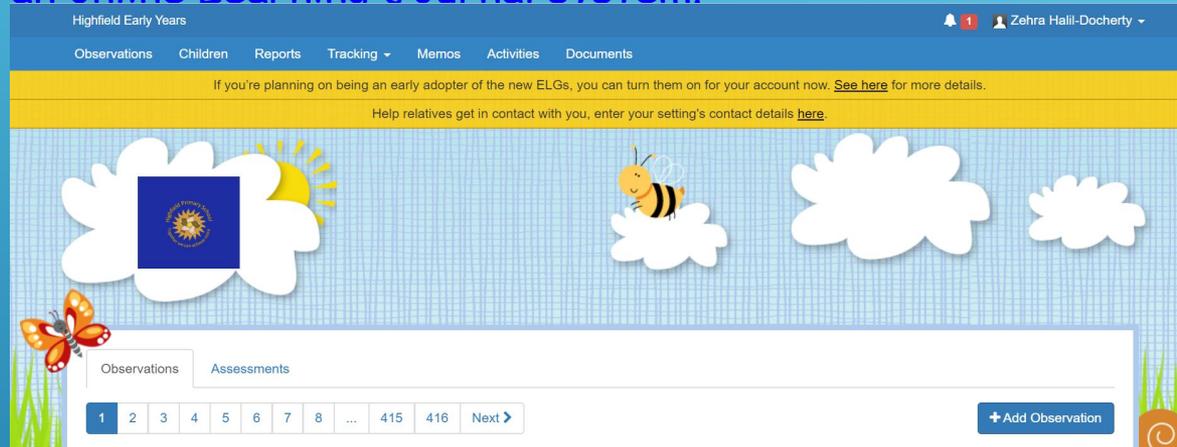




Highfield Primary School



We use Tapestry - an online Learning Journal system.



Please ensure you read through the Tapestry information.

In the Autumn term you will be sent a link to activate your Tapestry account. It is very important that you all do **activate /create your password** to your account as this is where you will access home learning, as you will be expected to share a minimum of 1 home experience per week. You will also access your child's learning journal from any mobile device to comment on the lovely observations. A crib sheet will be shared with you in the Autumn term.

Misuse- please do not use this as a platform to contact the staff about things that can be discussed face to face, via email or telephone call e.g. when children will need to wear their P.E. kits to school, what snack they ate or debate about the observation. All notes like these will be removed. It is your child's learning journal and not to be misused.

Expectations from school- 1 to 2 pieces of evidence per week from school (can be whole class, group or individual).



Highfield Primary School

Tapestry platform



RBA- Reception Baseline Assessment

Reception baseline assessment

Improving the way we measure progress in primary schools



Medical Needs/allergies/intolerances

Speech and Language/additional needs

Class WhatsApp group purpose





Highfield Primary School

'Together we can achieve more'

A partnership approach

Respect - Cooperation - Kindness

Our Core Values

We look forward to working with you!

Highfield Reception Team

We have a fantastic group of parents that run our (PTA) Friends of Highfield. Please do join!

Friends of Highfield email:

friendsofhighfieldN21@gmail.com

Please join us on Saturday 28th June - School Fete



Friends of Highfield

WhatsApp group



Scan or upload this QR code using the
WhatsApp camera to join this group



Highfield Primary School



*We look forward to
meeting you and
working with your
lovely children!*

