

Highfield Primary School
Highfield Road,
Winchmore Hill,
London, N21 3HE
Headteacher: Mr David Wilson
T 0208 360 2149
E office@highfield-pri.enfield.sch.uk



Annual Statement of the Governing Body 2023-24

The major focus of the governors is to ensure that our pupils progress appropriately in their education. The Governing Body appreciate that for this to happen the pupils must be supported by a well led, enthusiastic, professionally competent and motivated staff all working together within a safe, supportive, stimulating environment. Governors appreciate the requirements of our children's parents and carers and their need to be confident in the overall leadership and management of the school and how it affects safety, learning and enjoyment of their children.

To achieve their objectives governors too must continually evaluate the role they have played within the life of the school, and publish relevant information to all interested parties. This statement is part of that evaluation and publication process.

Position	Name	Date of Appointment	End of Term of Office
LA Governor x 1	Bevin Betton	1 September 2020	31 August 2024
Parent Governors x 3	Nikesh Tailor	23 October 2020	22 October 2024
	Tanya Ahmed	23 October 2020	22 October 2024
	Tim Guha	19 November 2021	18 November 2025
Staff Governor x 1	Steph Morton	30 September 2023	29 September 2027
Co-opted Governors x 3	Diana Wren	13 July 2019	12 July 2023
	2x Vacancies		
Headteacher	David Wilson	1 September 2019	

The Governing Body has three core strategic functions which are:

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- Ensuring clarity of vision, ethos and strategic direction

Governors are responsible for setting the school's strategic framework, identifying priorities for school improvement and monitoring progress towards these goals.

We are also responsible for setting a school ethos of high expectations of behaviour, progress and attainment of all pupils and of conduct of staff and governors.

- Holding the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff

Governors must provide challenge to the school and hold the Headteacher and senior leaders to account for improving the quality of teaching and learning and school performance. We do this through questioning and through regular monitoring and analysis of data on children's performance and progress. Governors hold the Headteacher to account for the performance management of teachers. (The Headteacher's performance management is conducted by governors.)

- Overseeing the financial performance of the school and making sure its money is well spent

Governors look at financial statements and ask questions to ensure that the school makes efficient use of its budget and provides best value for money.

Each year the Governing Body considers:

- Standards of attainment and progress of all year groups and groups of children across the school
- Attendance and punctuality
- Staffing
- Finance
- Health and Safety
- Regular review of the School Development Plan and the School's Self Evaluation

During the 2022-2023 school year, the Governors have in particular focused on how the school :

- Successfully opened and developed the ARP (Berry class).
- Developed provision and partnerships with other local schools.

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- Developed teachers' knowledge of how technology can be used to improve teaching and learning in the classroom and for this to be applied in lessons.

The following are some of the ways in which the Governing Body impact on the strategic management of the school:

School Improvement Plan (SIP) –

Governors work co-operatively with the Headteacher and senior management in the writing and monitoring the School Improvement Plan. The School Improvement Plan sets aims for the school. The current SIP is based on priorities identified from data, school self-evaluation and Ofsted priorities. The SIP is set out with clear aims, the key tasks which will be completed in order to achieve these aims and the success criteria in order to measure outcomes. The SIP is monitored and reviewed termly, with an evaluation overview being completed and presented to governors within the HT report.

Governor visits –

The governors are invited to visit the school as part of their monitoring of the SIP and of specific issues. Guidance in terms of the roles and responsibilities of statutory link governors are provided to relevant governors and regular training is available in order to up skill our team.

Data analysis –

Data is made available to governors through termly meetings with verbal and written presentations followed by question and answer sessions with the Headteacher and members of the senior management team thus the governors are able to benchmark their data against similar schools, the Local Authority and schools nationally to ensure the schools standards and expectations are high and are able to be closely scrutinised. Particular scrutiny is placed on pupil progress across all ability groups including vulnerable groups and on the effective use of the Pupil Premium.

Policies –



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Governors review all relevant policies on a programmed basis to ensure that all guidance is current and up to date. Specific attention is paid to ensure that the school complies with the Department of Education mandatory policy list and the Local Authority recommended list.

Financial management –

Members of the governing body have been trained in School Finance management. The impact of the governors' role in the school ensures that the budget is managed effectively and improvements are effective and continuous. Governor expertise – the governors bring a wide variety of expertise to the school and this helps to ensure the school is moving forward.

Governor Meeting Attendance-

Governor attendance has been of a very good level, with any absences having been fully explained and accepted and approved by the governing body. There are no causes for concern at the level of commitment shown by any member of the governing body.

Review-

The governing body, the Headteacher and all members of staff are constantly striving to improve and develop the school. This was recognised by OFSTED in their April 2022 inspection following which the school was graded as "Outstanding". The school continues to be successful with ongoing improvement in pupil progress and attainment which reflects a whole school drive to consistently raise standards.

Future Plans for 2023-2024

In line with the SDP, the focus for the strategic development of the school involves the following areas for development:

- To further develop pedagogy through professional peer partnerships.
- To improve pupils retention of key vocabulary and progress in reading
- To reduce gaps in attainment between disadvantaged and non disadvantaged groups.