

Reception Admissions – Timetable for September 2021 Applications

Date	Activity
1 September 2021	Online portal opens for reception applications
15 January 2021	Closing date for on time applications and to submit any changes of preference
22 January 2021	Last date parents can attach documents to their online applications
5 February 2021	Information sent to other LA's regarding applications for out borough Schools
8 February 2021	Information received from other borough's regarding applications for Enfield Schools
8 February – 12 February 2021	Information about applications available on SAM for own Admission Authority (AA) schools to download to enable draft admission lists to be drawn up
10/12 February 2021	Sibling lists sent to schools for verification where appropriate
4 March 2021	Verified sibling lists returned to Admissions
10 February – 8 March 2021	AA schools Governing Bodies meet to prioritise admissions
9 March 2021	Admission lists returned from AA schools
10 March – 18 March 2021	Auto Allocation process run by Admissions for allocations in Enfield
19 March – 26 March 2021	Enfield exchanges details with other local borough's regarding offers until a steady state is reached
30 March 2021	Final date by which any offers can be exchanged with other boroughs – DFE Regulations
13 April 2021	Details of offers uploaded to the online portal
16 April 2021	Details of offers are emailed to parents after 7 pm by the online portal
16 April 2021	Any letters will be sent on this date by 1 st class post
30 April 2021	Closing date to accept a place online
3 May 2021	Earliest date that any further offers will be made from waiting lists
19 August 2021	Online portal closes for late applications – parents will need to contact admissions to arrange to apply in a different way.
20 July 2021	CI Forms ready on the website/sent for parents to apply to stay on the waiting list for the next academic year