

REGISTER OF BUSINESS INTERESTS

It is a requirement of the The School Governance (Miscellaneous Amendments) (England) Regulations 2015, associated statutory Guidance “the Constitution of Governing Bodies of Maintained Schools and Local Authorities (March 2015)” and the Scheme for Financing Schools (Feb 2014), Governing bodies should publish on their websites information about their members and their register of interests. This is an important means by which the School can demonstrate that the Governors and staff are acting impartially.

The register should list individual Governors and the Headteacher their category, term of office and committees they serve on, and set out the relevant business interests of governors including details of any other educational establishments they govern. The register should also set out any relationships between governors and members of the School staff including spouses, partners and relatives etc. The purpose of the Register is to avoid any conflict between their business and personal interests and affairs and the interests of the School.

The register must be freely available for inspection by Governors, staff, parents and officers of the LA.

The Register must include all business interests such as directorships, major share holdings and other appointments of influence within a business or other organization which may have dealings with the School. The disclosure should also include the business interests of immediate family relatives. Schools should ensure the register is kept up to date and complete and includes all relevant persons. There should be a process for the notification of changes with an annual review of the register as a whole. Signed and dated nil returns are also required for this purpose.

Name	Curriculum and Staffing Committee	Finance and Premises Committee	Any other Committee	Full Governing Body
Maria Kemal (HT)	/	/	/	/
Sarah Shaughnessy (DH)		/		/
Diana Wren	/	/	/	/
Bevin Button		/		/
Ertan Hurer	/			/
Eamonn Dempsey	/	/		/
Naomi Bulliard				/
Dan Greenwood				/

REGISTER OF BUSINESS INTERESTS INFORMATION

School Name: Highfield Primary School

Number of Governors: Nine

Term of Office for each category is 4 Years unless otherwise indicated below:

Name of Governor	Category	Interest/ Inc. Governorships of other schools	Relationships	Date (as at)
Maria Kemal	Headteacher	None	None	17/09/2018
Sarah Shaughnessy	Staff (DHT)	None	None	17/09/2018
Diana Wren	Co-opted Governor Chair of Governors	None	2 daughters/staff	17/09/2018
Bevin Button	Local Authority	None	None	17/09/2018
Ertan Hurer	Co-opted Governor	None	None	17/09/2018
Eamonn Dempsey	Parent Governor	None	None	17/09/2018
Naomi Bulliard	Parent Governor	None	None	17/09/2018
Dan Greenwood	Parent Governor	None	None	17/09/2018

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SCHOOL: Highfield Primary School

NAME	NAME OF BUSINESS	NATURE OF BUSINESS	NATURE OF INTEREST	DATE OF APPOINTMENT OR ACQUISITION	DATE OF CESSATION OF INTEREST	DATE OF ENTRY IN REGISTER
Maria Kemal (HT)	None	None	None	None	None	None
Sarah Shaughnessy (DH)	"	"	"	"	"	"
Diana Wren	"	"	"	"	"	"
Bevin Button	"	"	"	"	"	"
Ertan Hurer	"	"	"	"	"	"
Eamonn Dempsey	"	"	"	"	"	"
Naomi Bulliard	"	"	"	"	"	"
Dan Greenwood	"	"	"	"	"	"

I certify that I have declared all beneficial interests which I or any person in my immediate family have with businesses or other organisations which may have dealings with the school.

Signed: All Governors have signed the above documents and copies are kept in the governor file.

Date: 17/09/2018

FOR THE GUIDANCE OF GOVERNORS, A SUMMARY OF THE RELEVANT PART OF THE REGULATIONS ABOUT WITHDRAWAL FROM MEETINGS AND DISCLOSURE OF INTEREST ARE SET OUT BELOW.

WITHDRAWAL FROM MEETINGS - HAVING AN INTEREST

The general principle is that no-one should be involved in a decision where his or her personal interests may conflict with those of the Governing Body.

- The regulations apply to all members of the Governing Body and the Headteacher and any others in attendance at the meeting, though if a matter is to be voted upon, then only to the members of the Governing Body.
- The Clerk to the Governing Body shall only be required to withdraw when the Governing Body is discussing the Service Level Agreement or any concerns regarding the Clerking service received.
- Governors have to withdraw when their own appointment, re-appointment or removal as a member of the Governing Body or a committee is under consideration.
- Any Governor who is employed to work at the School (other than the Headteacher), must withdraw from a meeting where the pay or performance appraisal of any particular person employed to work at the School is under discussion.
- The Headteacher must withdraw from any meeting where his/her own pay or performance appraisal is under discussion.
- If a person has any pecuniary interest, direct or indirect in any contract, proposed contract or any other matter under discussion at a meeting s/he shall at the meeting disclose the fact and:

- (a) withdraw from a meeting during the consideration or discussion of the meeting;
- (b) not vote on any question with respect to that matter.

- A person has an indirect pecuniary interest if:
 - (a) s/he, or any nominee of hers/his, is a member of a company or other body with which a contract is under consideration or has been made;
 - (b) s/he is a partner in business or in the employment, of a person with whom the contract is made or under consideration.
- A person has a direct or indirect pecuniary interest in a matter if a relative (including a spouse) living with her/him, has a direct or indirect pecuniary interest.
- The Headteacher (whether a Governor or not), a Governor who is a teacher or member of the non-teaching staff, or any teacher who is in attendance in an advisory capacity should not have an interest that is greater than the interest of the generality of teachers at the School.
- A person presents at a meeting of a selection panel at which the subject for consideration is that person's appointment (or that of his/her relative or spouse) to a post as a teacher or otherwise at the School, a transfer or promotion or retirement or shall be a candidate for the resulting vacancy, s/he shall be deemed to have an interest.