

# Welcome to Meet the teacher

4MC



# Staff in Year 4



4M	4A	4MC
Miss McGrath	Miss Altundal	Mrs Major Mrs Courtney
Teaching Assistants	Mrs Bates Ms Titre	

# Vision and Values



## Our Vision

- We passionately believe in developing a life-long love of learning within an inspirational and inclusive environment. Highfield is a warm and friendly place of co-operation, equality and respect.

## Our Values

- To instill a love of learning
- Everyone deserves to receive a high quality education
- We treat each other with empathy and kindness, and we are polite to each other

We will be focusing on a different 'value word' each half term. This term we will be focusing on our 3 core values: *Respect, Kindness and Co-operation.*

# Golden Rules



- We are kind and helpful and respect each other's cultures.
- We enjoy learning in class and let others do the same.
- We take care of our school and equipment.
- We are polite to each other and take it in turns to speak.
- We always behave sensibly and safely in school.
- We listen to the staff and do what they say straight away.
- We are kind and helpful and respect each other's cultures.

## The 3R Rules

- Remain in your seat
- Raise your hand
- Respect everyone

## Walking not Talking










Walk sensibly and safely

# Children's Charter



## Our Rights

*We have a right to:*

- *Be ourselves*  
(Articles 2 and 14) 
- *Talk and be listened to*  
(Articles 12 and 13) 
- *Investigate and learn*  
(Articles 28 and 29) 
- *Play, be happy and safe*  
(Articles 3 and 31) 
- *An exciting and colourful classroom*  
(Article 29) 
- *Make mistakes*  
(Article 12) 
- *Go on trips*  
(Articles 15 and 31) 
- *Have water in our classrooms*  
(Article 24) 
- *Have friends*  
(Articles 15 and 30) 

*The United Nations Convention on the Rights of the Child sets out the rights (Articles) of every person under 18. Staff and parents/carers have a responsibility to ensure that these rights are realised. Unicef is a charity which aims to protect and promote children's rights. Unicef's name is on the Convention.*

# Children's Charter



## Our Responsibilities

*Together everyone is expected to follow the Golden Rules*

### Golden Rules

- 1. We are kind and helpful and respect each other's cultures.*
- 2. We enjoy learning in class and let others do the same.*
- 3. We are polite to each other and take it in turns to speak.*
- 4. We always behave sensibly and safely in school.*
- 5. We listen to the staff and do what they say straight away.*
- 6. We take care of our school and equipment.*



# Children's Charter



*Miss Ikoloh  
Sandford  
Drawn by Ruby  
Savanna  
Year 6*

## *Highfield's Vision and Values*

*Our teachers help us to:*

- *Love learning*
- *Have a high quality education*
- *Treat each other with empathy,  
kindness and politeness*



*Ms  
Drawn by  
Year 6*

*All the children and staff in Highfield in 2011-12 talked about rights and responsibilities, which led to the making of this Children's Charter.*

*Xia Yuan*

*Signed on behalf of the children  
By Chair of School Council*

*Maria Kemal*

*Signed by Maria Kemal, Headteacher  
November 2011*

# The Creative Curriculum



- Highfield follows a Creative Curriculum.
- Learning is topic-based and centres on the National Curriculum.
- This term's topic is 'Step Back in Time' where we will be studying chronology starting with a trip down memory lane and ending with the Romans and the Anglo Saxons.
- Further details will be available in the Curriculum newsletter and the long term plans will be available on the website.



# Rewards and Sanctions



## Rewards include:

- Team points, good work certificates, Golden Time, behaviour and achievement chart.

## Sanctions include:

- Behaviour sheet
- Time outs

Our key policies and procedures, including behaviour, are on the school website.

# Supporting your child



- Ensure they start each day with a healthy breakfast and go to bed early.
- Find a quiet place at home where they can do their homework/read.
- Check home school reading books and homework regularly.
- Carry out some independent research on curriculum topics.
- Keep yourself updated and informed re e-safety.
- Encourage your child to talk about their day.

# Uniform



-Can be ordered directly from 'Well Groomed Junior' or via school order forms:

Children are expected to wear full school uniform including the correct footwear. Letters will be sent home if children do not wear school uniform.

## Labelling

Please ensure that your child's uniform and PE kit are clearly labelled with a **permanent** marker or label. PE kit needs to be in school every day and their T-shirt can be in their team colour.

**Jewellery:** For health and safety reasons, children may not wear jewellery to school (other than small stud earrings or religious jewellery.)

# Attendance and Punctuality



## The day:

8.50 doors open, children must be in school on time.

3.20 - home time.

Please make sure your child attends every day and on time.

**Sickness/absence:** If your child is sick, please phone the school office on the first day of their absence. Once your child returns to school they should bring in a letter confirming why and when they were away from school.

If you know your child is going to be absent, e.g. for a medical appointment, please let the office know as soon as possible.

**Collection:** If you want another person to pick up your child regularly, you will need to complete a Collection form. For one-off situations, e.g. one child going to another's house, please send a letter to the class teacher in advance.

In an emergency, or if you are running late, please ensure you ring the school office.

# Homework



- Homework is sent home every Friday. It should be handed in by the following Tuesday.
- Children should expect to get 2 pieces of homework a week plus regular spellings and reading.
- Homework may include a piece of research or investigation and will include books to read on Bug Club and a Maths task.
- These passwords will be in the front of their reading records.

**It is your child's responsibility to ask for homework if they don't receive it for any reason, and to ensure that homework is given in.**

# Spellings



- Your children will have a weekly spelling test in the form of dictation. They will need to know what each word means as well as how to spell it properly.
- The words that children need to learn will be sent home on Friday with their other homework. They will be tested the following week.

# Reading



- Children may bring a book from the class book corner to read at home or they may read their own books.
- Some children will be reading independently, others will benefit from reading with their parents/carers.
- If your child is reading independently, you can still help them by asking them to tell you about what they have read. Either way, they should record their reading in their Home/School book.
- Please look in the Home/School book regularly for our comments.

**Book bags need to be brought in every day and should be a sensible size.**

# E-Safety



At Highfield we aim to keep children safe whilst using the internet. This is achieved through:

- Assemblies and videos.
- Lessons and discussions every half term.
- Blocked sites and filters.
- Learn how to protect your child online - visit [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)

**We will be offering a parent/carer workshop on how to keep children safe whilst using the internet later in the term**



# PE



- Our PE sessions this term will be on Wednesday and another day to be confirmed
- Please send your child to school with an appropriate PE kit, in the winter they should wear long trousers and a jumper.
- Children must be in full PE kit for each lesson. If children repeatedly forget their kits a letter will be sent home.
- If your child cannot take part in PE, please send in a note otherwise they will not be exempt from the lesson.
- There are also lots of after school clubs that you may want your child to take part in.

# ... Finally



- **WATER BOTTLES:** Please bring in a bottle of water- it needs to be clearly labelled and will be sent home to wash.
- **USING THE TOILET:** Children may not go to the toilet during lesson times unless it is an emergency or if we have a letter of consent from parents/carers stating a medical reason.
- **CONTACT DETAILS:** If your contact details change, e.g. mobile phone number, address, etc., please advise the office immediately. Remember to fill in a form if your collection details change.
- **MEDICATION:** Please ensure that your child has an in-date asthma pump, epi-pen, or other medication in school if needed.
- If you want to speak to the class teacher about an individual child, please make an appointment. If you have a concern please report it to a member of staff; do not approach other children or parents/carers directly in the playground.
- A number of children at the school are allergic to certain foods. Therefore we do not allow cakes/crisps etc. to be brought in for birthdays - a small packet of sweets for each child to take home (gelatine free) only, such as chocolate buttons, please.

We look forward to working together.  
Please complete an evaluation form  
before you leave and complete a  
parental consent form.

**Are there any Questions?**

